

# Agreed Actions Overdue 30 September 2017

ACTION PLAN NO:	WEAKNESSES/GOOD PRACTICE: GRADE:	AGREED ACTION:	DATES:	COMMENT/EXPLANATION:	PYRAMID: RESPONSIBLE OFFICER:
<b>DEPARTMENT CHIEF EXECUTIVE'S UNIT</b> <b>SERVICE STRATEGIC FINANCE</b> <b>REPORT NAME STRATEGIC FINANCE - DEPARTMENTAL SUPPORT 2016/17</b>					
7	Trend analysis and unit costing are not commonly used in the budget monitoring and budget preparation process. <b>MEDIUM</b>	Where appropriate Unit Costing and Trend analysis will be incorporated into routine processes	31 March 2017 31 August 2017 <b>31 March 2018</b>	Progress has been made and work is on-going however requirement to reschedule due to resourcing issues.	<b>Delayed but rescheduled</b> Finance Manager - Departmental Support
<b>DEPARTMENT COMMUNITY SERVICES</b> <b>SERVICE EDUCATION</b> <b>REPORT NAME LOOKED AFTER CHILDREN - EQUALITY OF EDUCATION</b>					
3	It was not evidenced that Education hold a central register of Named Persons for Secondary Schools. <b>LOW</b>	A central register of Named Persons in Secondary Schools will be created and published by the Education Service in compliance with new statutory duty.	31 August 2016 31 August 2017 <b>31 October 2017</b>	Rescheduled due to staff absence, extension will allow time for relevant officer to action	<b>Delayed but rescheduled</b> Education Manager – Inclusion and Equality
<b>REPORT NAME REVIEW OF ADDITIONAL SUPPORT NEEDS - 2016/17</b>					
1	No evidence of a formal agreement in place in respect of home and hospital tuition. <b>MEDIUM</b>	Management will liaise with Glasgow City Council to formalise agreement on service provision.	30 September 2017 <b>31 December 2017</b>	Rescheduled due to staff absence, extension will allow time for relevant officer to action.	<b>Delayed but rescheduled</b> Education Manager – Inclusion & Equality